

TMEA BAND DIVISION AUDITION PROCEDURES AND GUIDELINES APPENDIX

Update June 2017

FACILITIES

- 1) It is the responsibility of the Region/Area Band Chair to ensure that sites chosen for auditions are ADA compliant.
- 2) Each audition site should have a large room in which to hold the judges meeting prior to the auditions, a room that will serve as the office, and a tabulation room that is off limits to the general public. There should also be a central area to post results for student viewing, as well as a warm-up room that will not disturb those students who are auditioning.
- 3) It is the responsibility of the site host to identify those rooms being used for auditions. It is strongly advised to provide a master room list in the warm-up area.

REGION AUDITIONS

- 4) General Information
 - a) The TMEA Audition Entry and Tabulation System must be used for all levels of auditions.
 - b) The audition tabulation and report forms are generated through the tabulation software system.
 - c) Every judging panel shall adhere to TMEA eligibility requirements (5-member panels).
 - d) Any audition that is involved in the selection (or elimination) of students for the All-State Band must include excerpts from each of the state-prescribed etudes.
 - e) Any student entered in any level of the audition process must meet all eligibility requirements. ***See Section I of the TMEA Eligibility Requirements.***
 - f) The Region Chair may exclude visitors and spectators from the halls adjacent to the audition rooms to maintain privacy and control the noise level.
- 5) Audition Procedure
 - a) A student auditioning on a wind instrument may use only one instrument in the audition for the duration of the audition process. The student shall not change instruments during the audition process.
 - b) All students will play from one location in the room as long as it is practical to do so. A chair and music stand will be provided at this one location for the performing contestant. The student may stand or sit as long as he/she performs from that location in the room. If a

percussionist chooses to use his/her own instruments, he/she is waiving the right to play from the "one" location in the room.

- c) The judges must hear each student play a portion of each of the official TMEA audition etudes before auditions are completed. The etudes are those that have been published on the TMEA website. There will be three rounds with one (1) excerpt performed during each round. (Exception: This may not be possible if there is not enough room to seat all the students at the same time). In each round, the student must play at least one (1) to one and one-half (1½) minute(s) of an etude. This timing should be based upon the prescribed metronome marking. This will obviously be approximate. If the complete etude is less than one minute in length, it should be played in its entirety. At the end of the audition, each student should have performed 3 excerpts.
- d) The contestants will be seated in the room alphabetically by audition letter and must perform in the following order:
 - i) Round 1: Top to bottom
 - ii) Round 2: 1/3 down to bottom, top to 1/3 down
 - iii) Round 3: 2/3 down to bottom, top to 2/3 down(Exception: This may not be possible if there is not enough room to seat all the students at the same time).
- e) **Prior to each round and** after each fifth person plays, all students shall warm-up simultaneously for 20-30 seconds. There will be no restrictions on what the students can play during the group warm-up. However, disruptive activity could be subject to disciplinary action.
- f) Prior to each excerpt, if a student so desires, a brief warm-up of no more than 5 seconds is appropriate. A student may only play the starting note of the excerpt. Mallet percussion may only play a roll on the starting note. Snare drum and timpani may only play a roll on the drum. **Timpani students will be allowed up to 30 seconds for tuning before warm-up timing begins.**
- g) Students are permitted to use a non-audible metronome that is only a single purpose device.
- h) Said metronome may be used prior to the performance by the auditioning student. The student may not use the metronome during the performance.
- i) Metronome markings should be closely adhered to so as to maintain the intent of the music.
- j) More consideration should be given to the student who conveys the musical intent of the recommended metronome markings. Judges should score a student who chooses to perform outside the recommended tempo based on the student's ability to preserve the musical integrity of the selection.
- k) No electronic devices may be used or accessed by a student participant until the auditions for the student's section have been concluded. Failure to comply with this regulation may result in student disqualification.

- l) The list of non-allowable electronic devices includes, but is not limited to, phones, electronic games, computers, cameras (within an audition room), and playback systems.

6) Judging Process

- a) The judging panels should use the forms provided by the State Band Chair for tabulating results. Every care shall be taken to avoid mathematical errors. The monitor and panel chair have the primary responsibility for ensuring accuracy on the judges' forms.
- b) Interpretations and discrepancies in the music often occur and judges should be open-minded and sensible about possible printing and editing errors.
- c) ***THE OFFICIAL NOTICE OF ERRATA OR SPECIAL PERFORMANCE PROBLEMS WITH THE MUSIC IS THE TMEA WEBSITE.***
- d) The computer tabulation system will generate, **Form 1 and Form 2** and each judge must use these forms to complete the judging process. The tabulation program will accept the total score from each judge, convert the score to ranks, drop the high/low scores, and compute the rankings.
- e) The Audition Chair shall have a tabulation area off limits to everyone except the staff and the panel chairs whose scores are being checked. Their job shall be to double check math and clerical accuracy of the results. They shall then prepare results for posting.
- f) Results shall be posted with the following statement on each page: "Tabulated audition results shall be available for inspection by directors for one hour following the conclusion of the entire audition. At the end of this period, the results are subject to the TMEA Appeals Process."
- g) Posted results should list all students who audition according to rank order. These results may not be taken from the contest location.
- h) Each school may be provided their individual school's report with only the results for the students from that school.

7) Ranking the Contestants

- a) At the close of the contest, the tabulation program shall rank all contestants by numbers: 1, 2, 3, etc. Ranks are to be awarded through all contestants.
- b) The "Olympic" scoring system will be used. Each contestant's high and low ranks will be dropped. The contestant, the sum of whose remaining rank points is the lowest, will be awarded first place. All other rankings will proceed accordingly (2nd lowest, 2nd place; 3rd lowest, 3rd place; etc.)
- c) In any case where there is a tie, all contestants who are tied shall be awarded a place before going on to another contestant or place.
- d) If a tie occurs in the low total for any number of contestants, the tie shall be broken by use of "Judges' Preference" (using all five judges). For example, if two contestants are tied by virtue of each receiving identical sum ranks as in this example:

	Judge A	Judge B	Judge C	Judge D	Judge E	Total
First Contestant	1	2	5	3	7	10
Second Contestant	2	4	2	5	4	10

It should be noted that Judge A ranked the first contestant above the second; Judge B ranked the first contestant above the second; Judge C ranked the second contestant above the first; Judge D ranked the first contestant above the second; and Judge E ranked the second contestant above the first. This results in:

	Judge A	Judge B	Judge C	Judge D	Judge E
First Contestant	1	1	2	1	2
Second Contestant	2	2	1	2	1

The winner of the "Judges' Preference" (First Contestant) is placed above the other contestant at the point of the tie in the overall ranking of the entire section.

In three-way ties, there is a possibility that the "Judges' Preference" system will result in a "loop". In this case, use "Judges' Preference" (of all five judges) to determine which student should be either first or last of the three, and then break the remaining two-way tie in the previously described manner. This will result in three clear placements.

EXAMPLE #1:

	Judge A	Judge B	Judge C	Judge D	Judge E	Total
Contestant A	3	1	5	4	5	12
Contestant B	4	2	4	5	4	12
Contestant C	2	4	6	6	2	12

Now break the three-way tie by using all five (5) judges' preference of the three contestants. In this example:

- Judge "A" Ranks Contestant C highest
- Judge "B" Ranks Contestant A highest
- Judge "C" Ranks Contestant B highest
- Judge "D" Ranks Contestant A highest
- Judge "E" Ranks Contestant C highest

Since Contestants A and C both have two higher rank votes and Contestant B only has one, Contestant B is third within the tie. Now simply break the tie between Contestants A and C by using the process described in "Paragraph D" above.

EXAMPLE #2:

	Judge A	Judge B	Judge C	Judge D	Judge E	Total
Contestant A	4	5	8	7	11	20
Contestant B	3	6	10	5	9	20
Contestant C	1	11	5	4	12	20

Now break the three-way tie by using all five (5) judges' preference of the three contestants. In this example:

Judge "A" Ranks Contestant C highest
Judge "B" Ranks Contestant A highest
Judge "C" Ranks Contestant C highest
Judge "D" Ranks Contestant C highest
Judge "E" Ranks Contestant B highest

Since Contestant C has three higher rank votes and Contestants A and B only have one, Contestant C is first within the tie. Now simply break the tie between Contestants A and B by using the process described in "Paragraph D" above.

8) Variance in Audition Procedures

Any variance to the above lies within the domain of the Region provided that:

- a) Any variance is submitted by the Region Band Chair prior to August 1st. All requests will be reviewed by the Executive Board of TMEA. This form can be found in this handbook. Each Region Band Chair will be notified of acceptance or denial no later than August 15th.
- b) Variances must be re-submitted annually for continued approval.
- c) Each Region Band Chair must have a combined copy of the MS and HS Band and Jazz Audition Policies and Procedures in their personal files and must email a copy kvanlandingham@tmea.org at the TMEA Headquarters by **July 31** each year. The TMEA Rules and Procedures Template must be utilized to generate the document.

9) Duties of the Region Audition Chair

- a) Maintain close contact with the Region Band Chair to secure and maintain competent judging panels.
- b) Provide all necessary judging materials and forms with the cooperation of the TMEA office and the State Band Chair. Each judge and panel chair should have packets distributed to them to properly audition the number of students assigned to his/her room.
- c) Provide suitable rooms, chairs, music stands and privacy screens for all audition rooms. Wherever possible, consider acoustics and other comforts for the judges and performers using all means necessary to ensure privacy and anonymity.
- d) The Region Band Chair shall be responsible for securing judging commitments from each director with students involved in the Area Auditions. This should be done at the Region Auditions. Any cancellations or other changes shall be handled through the Region Band Chair. **It is the responsibility of the Region Chair to provide the Area Chair the number of judges/monitors that shall constitute their Region's share of the Area's needs.**
- e) Provide staff for the following duties:
 - i) Tabulation of results
 - ii) Collection of Area Fees
 - iii) Verify Area Candidates and secure judges for Area Auditions.

- f) Certify Region Candidates for Area Auditions. Send names, **\$7.00** per student fees, and correct forms to the Area Chair within 48 hours of the conclusion of the audition. Send duplicate (including copy of the fee payment) to the State Band Chair.

AREA AUDITIONS

1) General Information

- a) Each Region Band Chair (or proxy) MUST attend the Area auditions. In the event of a dispute over procedures, etc. the Region Band Chairs in attendance shall vote or otherwise agree on resolution of those disputes. If an official Region Band Chair or Chair's designee is not in attendance, the remaining Region Band Chairs and the Area Chair shall have authority to resolve disputes.
- b) The Area Chair may exclude visitors and spectators from the halls adjacent to the audition rooms to maintain privacy and control the noise level.

2) Student Entry Procedures

- a) Each Region Band Chair shall certify the following maximum number of students to the Area Auditions

INSTRUMENT	6A TRACK	*ORCHESTRA	5A TRACK
Piccolo	1	1	1
Flute	4	2	4
Oboe	2	2	2
English Horn	1		1
Bassoon	3	2	2
E-flat Clarinet	1		1
B-flat Clarinet	9	2	6
Alto Clarinet	1		1
Bass Clarinet	2		2
Contra Clarinet	1		1
Alto Saxophone	2		2
Tenor Saxophone	2		1
Baritone Saxophone	2		1
Cornet/Trumpet	7	3	5
Horn	5	3	4
Tenor Trombone	4	2	3
Bass Trombone	1	1	2
Baritone	2		2
Tuba	3	1	2
Percussion	4	2	2
TOTALS:	57	21	45

***Combined band and orchestra winds auditions**

- b) *And any other instruments requested by the State Band Chair from year to year:*

- c) No single Region may have more students audition on any one instrument at Area than is listed above.
 - d) A student may enter **the Area auditions** on only one instrument.
 - e) If an originally certified student becomes unable to attend the Area Audition (illness, academic ineligibility, etc.), then it shall be the responsibility of that Region Band Chair to certify a new candidate based on the results of the Region Audition. Students may receive certification for Area from the Region Band Chair any time until the moment the Area auditions have begun. No one may grant certification for a student other than the Region Band Chair, the State Band Chair or a designee.
 - f) Each student's director/sponsor (or proxy) **MUST** be in attendance at the auditions. Each school should bring at least two adults to the auditions (one of whom should be their TMEA member/sponsor). **Each school must be prepared to send any and all staff members to the Area Audition in order to ensure that all panels will be filled.**
 - g) Student registration should begin no later than 30 minutes prior to the beginning of the auditions. No student will be allowed to register once the auditions have commenced. **EXCEPTION:** Travel problems due to bad weather, accident, or other justifiable reason. Late registration must be approved by the Area Chair. **IN ANY CASE:** No student will be allowed to begin the audition process if he/she arrives after the first round has been completed.
 - h) An Area audition fee of **\$7.00 per student** should be sent to the Area Chair by the Region Band Chair. A student is not certified to Area until this fee has been paid. The student should be prepared to pay a \$20.00 All-State fee at the conclusion of the Area auditions if he/she should be certified to All-State.
- 2) Selection and Assignments of Judging Panels
- b) The Region Band Chair shall be responsible for securing judging commitments from each director with students involved in the Area Audition. This should be done at the Region audition. Any cancellations or other changes shall be handled through the Region Band Chair. **It is the responsibility of the Region Chair to provide the Area Chair the number of judges/monitors that shall constitute their share of the Area's needs.**
 - c) Every judging panel shall have five members. Each room shall be monitored by an adult (preferably a director). In the interest of time and "judges' fatigue", separate 5A and 6A panels should be used for piccolo/flute, oboe/bassoon, B-flat clarinet, trumpet, horn, and tenor trombone/bass trombone. Additional panels may be formed if sufficient manpower and facilities exist. Panels judging both 5A and 6A Tracks should hear the 5A Track first.
 - d) To more quickly facilitate recording requirements, any panels auditioning 5A students that record should audition those students first (i.e. piccolo, oboe, E-flat clarinet, alto clarinet, contra clarinet, tenor saxophone, baritone saxophone, and bass trombone).
 - e) To further expedite the starting and completion of the Area auditions, the State Band Chair shall prescribe the excerpts to be played in all Areas.

- f) At the judges' meeting held during the time the students are registering, the Area Chair can finalize the make-up of each panel.
 - g) At this meeting, the Area Chair should go over all judging forms with all judges. Each Area Chair must utilize the judging forms in a manner that is consistent with the All-State audition procedure. Forms are available on the TMEA website.
 - h) Every effort should be made by the Area Chair to balance panels. Each panel MUST be composed of five (5) members. Each panel SHOULD contain a majority membership of band directors (the rest of the panel being private teachers, applied faculty members, etc.). Wherever possible, the panelists should NOT be judging their own students. Every effort shall be made to balance the panel geographically. It is not necessary that each judge be a specialist on the particular instrument he/she is judging (although it is desirable). It is requested that each judge be comfortable judging that "family" of instruments; i.e., woodwind, brass, or percussion.
 - i) Each audition room shall have an adult monitor to help maintain decorum in the room, to help the auditions stay on schedule, to facilitate any necessary communication between the students and the judges, and to ensure that an original of the audition music is in front of the student during performance.
- 3) Audition Procedure
- b) Each student shall be assigned an audition letter. The Audition Chair will make use of the computer program made available by the state to ensure speed and accuracy in processing results. This program randomly assigns audition letters before the auditions. This program also provides space on a "print-out" for student initials, attendance verification, name spelling verification, and performance order.
 - c) If possible, all students shall be seated in the audition room simultaneously.
 - d) Screens are required and every effort should be made to ensure that no judge has any visual contact with a student. Anonymity is vital!
 - e) All students will play from one location in the room as long as it is practical to do so. A chair and music stand will be provided at this one location for the performing contestant. The student may stand or sit as long as he/she performs from that location in the room. If a percussionist chooses to use his/her own instruments, he/she is waiving the right to play from the "one" location in the room.
 - f) The judges must hear each student play a portion of each of the official TMEA Audition Etudes before auditions are completed. The etudes are those that have been published ~~in the Southwestern Musician and~~ on the TMEA website. There will be three rounds with one (1) excerpt performed during each round. (Exception: This may not be possible if there is not enough room to seat all the students at the same time). In each round, the student must play at least one (1) to one and one-half (1½) minute(s) of an etude. This timing should be based upon the prescribed metronome marking. This will obviously be approximate. If the complete etude is less than one minute in length, it should be played in its entirety. At the end of the audition, each student should have performed 3 excerpts.

- g) The contestants will be seated in the room alphabetically by audition letter and must perform in the following order:
 - i) Round 1: Top to bottom
 - ii) Round 2: 1/3 down to bottom, top to 1/3 down
 - iii) Round 3: 2/3 down to bottom, top to 2/3 down
(Exception: This may not be possible if there is not enough room to seat all the students at the same time).
 - h) **Prior to each round and** after each fifth person plays, all students shall warm-up simultaneously for 20-30 seconds. There will be no restrictions on what the students can play during the group warm-up. However, disruptive activity could be subject to disciplinary action.
 - i) Prior to each excerpt, if a student so desires, a brief warm-up of no more than 5 seconds is appropriate. A student may only play the starting note of the excerpt. Mallet percussion may only play a roll on the starting note. Snare drum and timpani may only play a roll on the drum. **Timpani students will be allowed up to 30 seconds for tuning prior to warm-up timing begins.**
 - j) Students are permitted to use a non-audible metronome that is only a single purpose device.
 - k) Said metronome may be used prior to the performance by the auditioning student. The student may not use the metronome during the performance.
 - l) Metronome markings should be closely adhered to so as to maintain the intent of the music.
 - m) More consideration should be given to the student who conveys the musical intent of the recommended metronome markings. Judges should score a student who chooses to perform outside the recommended tempo based on the student's ability to preserve the musical integrity of the selection.
 - n) No electronic devices may be used or accessed by a student participant until the auditions for the student's section have been concluded. Failure to comply with this regulation may result in student disqualification.
 - o) The list of non-allowable electronic devices includes, but is not limited to, phones, electronic games, computers, cameras (within an audition room), and playback systems.
- 4) Judging Process
- b) The judging panels should use the forms provided by TMEA Audition Program for tabulating results. Every care shall be taken to avoid mathematical errors. The monitor and panel chair have the primary responsibility for ensuring accuracy on the judges' forms.
 - c) Interpretations and discrepancies in the music often occur and judges should be open-minded and sensible about possible printing and editing errors.
 - d) THE ONLY OFFICIAL NOTICE OF ERRATA OR SPECIAL PERFORMANCE PROBLEMS WITH THE MUSIC IS THE TMEA WEBSITE.**

- e) The computer tabulation system will generate **Form 1 and Form 2** and each judge must use these forms to complete the judging process. The tabulation program will accept the total score from each judge, convert the score to ranks, drop the high/low scores, and compute the rankings.
- f) The Audition Chair shall have a tabulation area off limits to everyone except the staff and the panel chairs whose scores are being checked. Their job shall be to double check math and clerical accuracy of the results. They shall then prepare results for posting.
- g) Results shall be posted with the following statement on each page: "Tabulated audition results shall be available for inspection by directors for one hour following the conclusion of the entire audition. At the end of this period, results are subject to the TMEA Appeals Process.
- h) Posted results should list all students who audition according to rank order.

5) Ranking the Contestants

- a) At the close of the contest, the judges shall rank all contestants by numbers: 1, 2, 3, etc. Ranks are to be awarded through all contestants.
- b) The "Olympic" scoring system will be used. Each contestant's high and low ranks will be dropped. The contestant, the sum of whose remaining rank points is the lowest, will be awarded first place. All other rankings will proceed accordingly (2nd lowest, 2nd place; 3rd lowest, 3rd place; etc.)
- c) In any case where there is a tie, all contestants who are tied shall be awarded a place before going on to another contestant or place.
- d) If a tie occurs in the low total for any number of contestants, the tie shall be broken by use of "Judges' Preference" (using all five judges). For example, if two contestants are tied by virtue of each receiving identical sum ranks as in this example:

	Judge A	Judge B	Judge C	Judge D	Judge E	Total
First Contestant	1	2	5	3	7	10
Second Contestant	2	4	2	5	4	10

It should be noted that Judge A ranked the first contestant above the second; Judge B ranked the first contestant above the second; Judge C ranked the second contestant above the first; Judge D ranked the first contestant above the second; and Judge E ranked the second contestant above the first. This results in:

	Judge A	Judge B	Judge C	Judge D	Judge E
First Contestant	1	1	2	1	2
Second Contestant	2	2	1	2	1

The winner of the "Judges' Preference" (First Contestant) is placed above the other contestant at the point of the tie in the overall ranking of the entire section.

- e) In three-way ties, there is a possibility that the "Judges' Preference" system will result in a "loop". In this case, use "Judges' Preference" (of all five judges) to determine which student

should be either first or last of the three, and then break the remaining two-way tie in the previously described manner. This will result in three clear placements.

EXAMPLE #1:

	Judge A	Judge B	Judge C	Judge D	Judge E	Total
Contestant A	3	1	5	4	5	12
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Contestant C	2	4	6	6	2	12

Now break the three-way tie by using all five (5) judges' preference of the three contestants. In this example:

- Judge "A" Ranks Contestant C highest
- Judge "B" Ranks Contestant A highest
- Judge "C" Ranks Contestant B highest
- Judge "D" Ranks Contestant A highest
- Judge "E" Ranks Contestant C highest

Since Contestants A and C both have two higher rank votes and Contestant B only has one, Contestant B is third within the tie. Now simply break the tie between Contestants A and C by using the process described in "Paragraph D" above.

EXAMPLE #2:

	Judge A	Judge B	Judge C	Judge D	Judge E	Total
Contestant A	4	5	8	7	11	20
Contestant B	3	6	10	5	9	20
Contestant C	1	11	5	4	12	20

Now break the three-way tie by using all five (5) judges' preference of the three contestants. In this example:

- Judge "A" Ranks Contestant C highest
- Judge "B" Ranks Contestant A highest
- Judge "C" Ranks Contestant C highest
- Judge "D" Ranks Contestant C highest
- Judge "E" Ranks Contestant B highest

Since Contestant C has three higher rank votes and Contestants A and B only has one, Contestant C is first within the tie. Now simply break the tie between Contestants A and B by using the process described in "Paragraph D" above.

6) Duties of the Area Chairs

- a. Each Area Band Chair will certify the number of students listed for their respective Area on the apportionment tables posted on the TMEA website.

- i. www.tmea.org/divisions-regions/apportionment-band

- b) Maintain close contact with the Region Band Chairs as early as possible to secure and maintain judging panels.
- c) Provide all necessary judging materials and forms with the cooperation of the TMEA office and the State Band Chair. Each judge and panel chair should have packets distributed to them to properly audition the number of students assigned to his/her section.
- d) Provide suitable rooms, chairs, music stands, and privacy screens for all audition rooms. Wherever possible, consider acoustics and other comforts for the judges and performers.
- e) Provide staff for the following duties:
 - i) Tabulation of results
 - ii) Collection of All-State Fees (\$20.00 per student)
 - iii) Distribution of congratulatory letter that gives further directions and information pertaining to All-State participation.
- f) Serve as chair of a committee of Region Band Chairs whose purpose is to resolve disputes during the auditions. It is hoped that this will not be needed; but if so, the Area Chair will have the decision power—based on input from the Region Band Chairs. All additional protests shall be made in writing to the State Band Chair within 48 hours after the conclusion of the audition.
- g) Certify Area Students to All-State.
 - i) Within 2 hours after the completion of the Area Audition, send to the **TMEA Deputy Director** via the **tabulation system**.
 - (i) Upload to TMEA the audition results via the tabulation program.
 - (ii) Upload to TMEA a copy of the tabulation file via the tabulation program.
 - (iii) Upload the recorded instruments auditions via the TMEA website.
 - ii) Within 48 hours after completion of the Area Audition, send to the **State Band Chair** by **overnight mail**:
 - (i) A hardcopy list of certified students (Form 9 – Area Certification)
 - iii) Within 48 hours after completion of the Area Audition, send to the **TMEA Administrative Director** by **overnight mail**:
 - (i) A hardcopy list of certified students (Form 9 – Area Certification)
 - (ii) Copy of the Area Expense Form
 - (iii) Check or money order payable to TMEA for **\$20.00** for each All-State student. Include a separate check payable to **TMEA** for Area patches.
- h) Use a Region bank account to deposit funds and pay all expenses. If necessary, request additional funds from participating Regions to pay Area expenses.

STATE AUDITIONS

- 1) Audition Materials
 - a) The State Band Chair will study all music to be performed before the convention and limit the amount of music selected for the audition. Those sections that do not have an adequate amount of challenging material will be assigned as many of the prescribed All-State etudes as necessary to ensure an accurate chair placement.
 - b) All audition procedures are subject to change at the discretion of the State Band Chair in order to meet the needs of the convention format.
- 2) Judges will be selected by the State Band Chair or the Chair's designee(s).
- 3) Registration and Seating Auditions
 - a) Registration will be 1:00 to 4:00 p.m. and general meeting for all Orchestra and Band Students will be Wednesday at 5:00 p.m. Students will turn in **all required forms** at registration. Auditions begin at 5:30 p.m.
 - b) No students will be allowed to register, audition, or participate in the state audition until the proper forms have been completed and received. These forms are the "All-State Student Code of Conduct", the "All-State Student Questionnaire", and the "Medical Release Form".
 - c) When the auditions are completed, students will be given a 30-minute break and will then report back to the audition room.
 - i) They will be seated in chair order by the Auditions Chair.
 - ii) First chair will be asked for their preference of organizations. They may choose from the highest available chair in band or orchestra. Second chair will then choose and the process will continue until available choices have been exhausted. Those remaining will be assigned to the remaining positions.
 - iii) The Auditions Chair will bring this information to the office, where the computer will sort by organization and print rosters.
 - iv) Final results will then be posted.
 - d) Wednesday at 10:00 P.M. is the deadline for calling alternates to All-State at the convention.
 - e) English horn and contrabassoon are given band or orchestra assignments determined by the State Band Chair.
 - f) String bass, piano, and harp are selected, ranked and assigned an organization prior to the convention through the Orchestra Division.
- 4) Section Rehearsals

- a) Thursday morning at 8:30 A.M. students will meet for section rehearsals to prepare for the first full rehearsal that afternoon.
 - b) Band and Orchestra Section Rehearsals
 - i) One (1) clinician for each section of each band. The following will be combined for these section rehearsals: flute/piccolo, E-flat/B-flat clarinets, all saxophones, all low clarinets.
 - ii) Percussion organizers will handle the section rehearsal for each band and orchestra.
 - iii) One (1) clinician for Symphony brass.
 - iv) One (1) clinician for Symphony woodwinds.
 - v) One (1) clinician for Philharmonic brass.
 - vi) One (1) clinician for Philharmonic woodwinds.
- 5) Selection of All-State programs and extra instruments
- a) Deadline for all band and orchestra programs to be selected is June 1st.
 - b) The State Orchestra Chair will provide a copy of all parts to the State Band Chair prior to the TBA summer convention.
 - c) The State Band and Orchestra Chairs will determine prior to September 1st any extra instrumentation needed. These needs will be posted to the TMEA website.
 - d) Additional instruments needed are determined by the demands in the music. Special instruments needed for All-State Band and Orchestra will be certified in the following manner:
 - i) They may be certified through the Region auditions, then recorded at Area and uploaded to TMEA.
 - ii) English Horn and Alto Clarinet will be certified through the Region auditions (1 - 5A Track and 1 - 6A Track each), combined into 6A Track at Area, then recorded at Area and uploaded to TMEA.
 - iii) Harp and piano will be certified at the **Region Orchestra Audition and the recording uploaded to TMEA using the prescribed Area Orchestra system.**
 - iv) Contrabassoon auditions are recorded and sent directly to the TMEA Deputy Director.
 - v) The State Band or Orchestra Chair will make arrangements for a panel to hear the recordings and assign positions.